

**A COPY OF THE FULL
AGENDA
PACKET IS AT THE
LIBRARY.**

A G E N D A

All items are for discussion and possible action.
Perquimans County Board of Commissioners
Upstairs Courtroom - Courthouse Annex Building
December 4, 2017
7:00 p.m.

I. Call to Order

II. Prayer & Pledge

III. Approval of Agenda

V. Consent Agenda

(Consent items as follows will be adopted with a single motion, second and vote, unless a request for removal of an item or items is made from a Commissioner or Commissioners.)

- A. Approval of Minutes: November 6, 2017 Regular Meeting & November 20, 2017 Special Called Meeting
- B. Tax Refunds
- C. Personnel Matters
 - 1. Restructuring Salary Classifications – Sheriff's Department
 - 2. Resignation: IMC II
 - 3. Appointment: IMC II
 - 4. Appointment: Senior Center Assistant Coordinator
 - 5. FMLA: Social Worker IA&T
 - 6. Leave Without Pay: IMC II
 - 7. Promotion: Supervisor of SRO's
- D. Step/Merit Increases
 - 1. Recreation
 - 2. Water Department
- E. Reappointments: Chowan/Perquimans Multi-County LEPC
- F. Budget Amendment Nos. 14 - 15
- G. Resolution: Declaring Items as Surplus Equipment

VI. PRESENTATIONS

- A. Introduction of New Employees/Staff
 - 1. Frank Heath, County Manager
 - 2. Susan Chaney, Social Services Director

VII. Scheduled Appointments

- A. Bill Jennings, Tax Administrator 7:00 p.m.
- B. Susan Chaney, Social Services Director 7:05 p.m.
- C. 7:10 p.m.

VIII. Commissioner's Concerns/Committee Reports

- A.
- B.
- C.

IX. Old Business

- A. Updates from County Manager
 - 1. Albemarle Commission Additional Space
 - 2.

X. New Business

- A. Election of Chairman & Vice Chairman
- B. I-87 Resolution
- C. Bank Resolution & Signature Stamp *(if we have a change in Chair)*
- D. Application for Lottery Funds – Board of Education
- E.
- F.
- G.

XI. Public Comments

(If you wish to address the Board, please state your name for the record prior to speaking)

- A.
- B.
- C.

XII. Adjournment